DAILY WORK ROUTINE MANAGEMENT



VICENTE FALCONI

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Resumo de Daily Work Routine Management

Aily Work Routine Management is a text devoted to the operation of any type of organization. Whether you are operating a small store, a large bank, or a government, the contents of this book will help you apply methods to your daily operation in order to make it more stable and reliable.

During his work with different companies, Prof. Falconi realized the need for a text detailing the process of management of routine operation. So he started working on this book with one objective in mind - to provide an easy-to-understand guide for any person to improve his or her management duty.

From this effort came about a book in which some modern communication techniques were applied, such as the intensive use of diagrams, itemization, and keywords.

Acesse aqui a versão completa deste livro